Ollscoil Mhá Nuad

Maynooth University

Maynooth University International Office Incoming Student Exchange Handbook

Contents

Introduction

Congratulations! You have been nominated to Maynooth University for your exchange studies! Thank you for considering us for your studies abroad!

While you can find basic information on our [Factsheet](#) and on our [website](#), in this handbook you will find more detailed, important information to help you better prepare for your time at Maynooth.

And always remember to check your emails!

The First Steps: Applying to Maynooth University

Now that you have been nominated for an exchange period at Maynooth University, it is time to fill out the online application form. There are two forms, one for the Erasmus (EU) exchange programme and one for the Non-EU exchange programme. You have already received a link to the application form relevant to you. This section will also cover the following items: acceptance to Maynooth University, requests to extend your mobility and requests to shorten your mobility.

There are a number of things that you must take note of before completing your application form:

- **Application deadlines (for both programmes):**

Full Year and Semester One (Fall Term)	31st May 2025
Semester Two (Spring Term)	31st October 2025

- **Late applications will not be accepted**, so please ensure that you submit your application on or before the relevant deadline.

- **It is your responsibility to ensure that the application form is filled out correctly.**

- **Do not submit duplicate applications.**

- Please ensure that you include **a valid email address** and that it is one that you **check regularly**, as this will be the way in which we will contact you and send you further information.

- Please ensure that you **select the appropriate mobility/exchange period** when filling out the application form. Failure to do so will impact your registration and the release of your grades at the end of your studies.

- You will receive an email to confirm that we have receive your application. You will also be required to send your **photo ID** to incoming.exchange@mu.ie as part of your application. For more information on this, please consult the **green box on page 4**.

- If you experience any issues when filling out the application form, please contact incoming.exchange@mu.ie.

Submitting Valid Photo ID as Part of Your Application

- You will also be required to send your **photo ID** to incoming.exchange@mu.ie as part of your application. This can be a <u>valid</u>:
  - o Passport
  - o Driving Licence
  - o National ID Card (for EU/EEA/Swiss citizens)
- The following formats are accepted:
  - o .jpg/.jpeg
  - o .png
  - o .pdf
- .HEIC files are **not** accepted.
- Selfies will <u>**not be accepted**</u> as a form of ID.

Acceptance to Maynooth

Acceptances will be issued during the first week of the following months:

Full Year and Semester One (Fall Term)	June
Semester Two (Spring Term)	November

What to Expect:

- **Erasmus/Arqus/Harting scholar:** You will receive an acceptance email.

- **Non-EU:** You will receive a Letter of Acceptance and "Next Steps" email.

- **Erasmus/Arqus students who are non-EU citizens:** You will receive a Letter of Acceptance in addition to their acceptance email.

- You will receive a link to join the **Goin' App** – get to know other exchange students coming to Maynooth before you arrive!

- You will also be invited by email to attend **online General Information Sessions.**

- You only need to **attend one session**, as all sessions will cover the same information – please attend at a time that best suits your schedule.

Extension Requests

Please note that students who were nominated for only Semester One <u>cannot</u> be re-nominated for Semester Two.

ERASMUS

Extension requests must be sent via email to <u>incoming.exchange@mu.ie</u> by no later than **31st October 2025**. Any requests made after this deadline will <u>not</u> be considered. Requests must come from the Partner University directly and are subject to availability of places as set out in our Agreements. Requests from students will not be considered.

NON-EU

Extension requests must be sent via email to <u>incoming.exchange@mu.ie</u> by no later than **31st October 2025**. Any requests made after this deadline will <u>not</u> be considered. Requests must come from the Partner University directly and are subject to exchange balances. Requests from students will not be considered.

Requests to Shorten Your Exchange Period/Mobility

If you need to shorten your exchange period/mobility, <u>please notify both your home university and the MU International Office as soon as possible</u>. We may also reach out to your home university to verify your situation before completing any paperwork relating to your departure.

Accommodation

Please note that there is **no on-campus accommodation available** and so you should be prepared to live off-campus instead.

Our MU Student Services deliver webinars to advise students on how best to search for off-campus accommodation. You will receive an email invitation to attend these webinars **approximately three months prior to your arrival in Ireland**. You need only attend one webinar, as all webinars will cover the same content. You have the option to attend the one that best suits your schedule. You will also receive **guest login details** for the Studentpad portal **after the webinars have taken place**.

About Maynooth Studentpad:

- Maynooth Studentpad is the off-campus accommodation service that is offered by our Student Services. There are some houses/apartments available on Studentpad, but the majority of properties on the site would be a room in a family home (what we refer to in Ireland as "Digs"). Most properties advertised are in Maynooth, or other towns that are within a short commuting distance to Maynooth, such as Kilcock, Celbridge, Leixlip, Lucan, Clane, Rathcoffey, Enfield, Clonsilla and Castleknock.

- General costs can be found on the Studentpad platform, in the FactFinder section of the site. There are three tables on the FactFinder: Area Statistics, which gives a very general overview of rent prices in the different areas; Prices including utilities; and Prices excluding utilities.

- Students may be able to live together, but this would depend on the type of accommodation available (house, apartment, room in a family home, etc.) and the arrangements would have to be agreed between the student(s) and the landlord.

- All accommodation is generally furnished and bed linen provided. Student Services also provide information sessions for landlords, so they are made aware of the types of students that will be seeking accommodation and what their needs would be when looking (Domestic student, International student, etc.).

- Landlords and properties are not vetted by Maynooth University - the Studentpad platform is offered in good faith to both the landlords and the students. Student Services review all the advertisements before they are uploaded to Studentpad, but students are still advised to be mindful when using the site.

Maynooth Studentpad Disclaimer:

Please note that Maynooth University offers Maynooth Studentpad site in good faith and is intended for general information purposes and should not be relied upon as the basis for making any decision. It is offered as a courtesy to both students and local landlords. Please be aware that the properties have not been inspected by the University and the University does not carry out Garda Vetting on prospective landlords. You should note, we do not retain information on the performance of these accommodations year to year.

Students can also find some useful information on the Maynooth Studentpad section of our website:

- Travelling by bus to Maynooth University
- Travelling by train: Ireland rail travel information - Iarnród Éireann - Irish Rail
- Maynooth University General Transport Guide (This guide is also very useful for discovering surrounding towns to stay in during your time at Maynooth.)
- Your Journey Starts Here | Transport for Ireland
- Leap Card for Public Transport Discounted Fares
- Accommodation Checklist
- Household Costs & Key Questions

There are some other websites that you can consult in your search for off-campus accommodation. However, it is important to note that ***Maynooth University is NOT affiliated with any of these sites***:

- daft.ie
- rent.ie
- myhome.ie
- property.ie
- homestay.com
- collegecribs.ie
- hostelworld.com
- hazelwoodstudentvillage.com
- gsv.ie
- amberstudent.com
- shanowensquare.com
- shanowenhall.com
- hostingpower.ie
- studentmaynoothaccommodation.ie
- uniplaces.com
- erasmusplay.com
- thedukemaynooth.com

Immigration

Some students may require a visa to enter Ireland. If you are unsure of whether you require a visa or not, please check the Irish Immigration website **here**.

If you do require a visa, please note the following:

- **Letters of Acceptance** can be used as supporting documentation for visa applications.

- Please be prepared to wait **approximately 3 months** for a decisions to be made on your visa application.

- Please be advised that **Maynooth University cannot intervene on your behalf** if you experience issues applying for a visa, e.g. lengthy processing times.

Students who are coming from _outside_ the EEA / EU / Switzerland will need to register with Irish Immigration and obtain an Irish Residency Permit (IRP) Card. This process happens **after** you have arrived in Ireland. Please see our **immigration webpage** and the **official Irish Immigration website** for more information. **Note:** The cost of registration is €300.

> **IMPORTANT NOTE:** Though Ireland is a member state of the European Union, it is not a member of the Schengen Area. Erasmus students who are non-EU citizens, but hold a residency permit for another EU country, will need a visa to enter Ireland, unless they are a citizen of a visa-waived country. They will also have to register with Irish Immigration and obtain an Irish Residency Permit Card.

Registering with Irish Immigration After You Have Arrived in Ireland

After you have arrived in Ireland, you will need to book an appointment to register your presence with Irish Immigration. You will need to set up an account through the Irish Immigration Customer Service Portal in order to book an appointment.

To set up an account you will be asked to provide the following:

- Your email address
- Your mobile/cell phone number
- Your passport

> **IMPORTANT NOTE: Do NOT set up an account overseas/before you arrive!** If you lose access to your phone SIM card from your home country, you will lose access to your account.

Supporting Documentation for Your IRP Appointment

You will be required to provide certain documents at your appointment. More information about this can be found here.

One of the documents you will be required to provide is a **letter to certify your registration** at Maynooth University. You can request this letter from the Student Records and Registration Office by completing the letter request form here.

Immigration Permissions and Working in Ireland

- For **non-EU** citizens studying at Maynooth for the **Full Year** – can work up to 20hrs per semester; 40hrs during holidays, e.g. Christmas and Easter breaks.

- For **non-EU** citizens studying at Maynooth for **one semester only** – **cannot work!**

- **EEA / EU / Swiss citizens** – can work without restriction (within reason, of course - attendance at all your lectures, tutorials, labs, etc. is mandatory!).

- **Any students who are working, regardless of citizenship** - apply for a **PPSN** (Personal Public Service Number) to avoid paying Emergency Tax - gov.ie - Get a Personal Public Service (PPS) Number.

Travelling to Northern Ireland

- Northern Ireland is part of the United Kingdom of Great Britain and Northern Ireland. Your Republic of Ireland immigration status or visa is **not** valid there.

- Immigration spot checks are undertaken by British authorities throughout Northern Ireland.

- You **must** check if you need to have a visa to visit Northern Ireland.

- British immigration information can be found at www.gov.uk.

Insurance

All incoming exchange students must have travel insurance which includes **repatriation** (assisted return to the home country in the case of serious injury of illness, or fatality). Students must be covered for the entire duration of their stay at Maynooth.

Erasmus students must also have private travel insurance. This is because the **European Health Insurance Card (EHIC)** does ***not include repatriation***.

- **Full Year and Semester One** students will be required to upload their proof of insurance in **September**.
- **Semester Two** students will be required to upload their proof of insurance in **February**.

Please note that we cannot advise or recommend any particular insurance company.

Available Modules

Our current list of modules (courses/classes) can be found <u>here</u>. (*Please note this listing may be subject to change.*) Incoming exchange students are <u>welcome to take modules from across all three</u> of our Faculties (Arts & Humanities, Social Sciences, Science & Engineering). This offers choice and flexibility to you. Our courses are categorised in the following way:

Undergraduate / Bachelor Courses:

- Modules marked "1" are **First Year** modules, for example, PS**1**50. First Year modules are suitable for students who have little or no prior knowledge of the subject area.

- Modules marked "2" are **Second Year** modules, for example, EN**2**02.

- Modules marked "3" are **Third Year** modules, for example, HY**3**05.

- Modules marked "4" are **Final Year** modules, for example, CS**4**60.

Postgraduate / Master & PhD Courses:

- Modules marked "6" – "8" are **postgraduate modules**, for example AN**6**93: **only postgraduate students can take these modules**. In most cases, Undergraduate students are **NOT** permitted to take postgraduate modules. However, this is at the <u>discretion of the individual academic departments</u>.

- Please also be aware that the **<u>Certificate for Irish Cultural Heritage</u>** is available in <u>both</u> the first semester <u>and</u> the second semester.

- For more information on modules and module selection, please see the <u>Factsheet</u> and the <u>website</u>.

- If you have any **academic queries**, e.g. questions in relation to modules at Maynooth University, please contact the <u>International Coordinator</u> for the relevant department.

- The language of instruction is **English**, for more information on this, please consult the **yellow box** on **page 12**.

The language of instruction is English. However, no language proficiency certificate is required. We instead accept a nomination from the home university as confirmation that a student has acquired appropriate proficiency. However, we do expect students to have a very good command of English in all four language skills of writing, reading, listening and speaking. Please note that incoming students will be marked the same way as the domestic students, with no exceptions.

IMPORTANT NOTES:

- The **maximum amount** of credits **per semester** is **35 ECTS**; 37.5 ECTS if taking a First-Year module.

- Students should familiarise themselves with their **home university requirements** before registering for modules.

Learning Agreements

Learning Agreements are generally specific to Erasmus students. However, there is a small number of non-EU exchange students who may require a similar type of document to be signed.

Learning Agreements are signed by the International Office, _**not**_ the International Coordinators of the individual academic departments. The **Responsible Person** for Learning Agreements at Maynooth University is:

Name	Emma Ward
Position	Executive Assistant (Incoming Mobility)
Email	incoming.exchange@mu.ie

You may also include these details for the Administrative Contact Person if you are required to provide this information.

IMPORTANT NOTES:

- The **maximum amount** of credits **per semester** is **35 ECTS**; 37.5 ECTS if taking a First-Year module.

- Students should familiarise themselves with their **home university requirements** before registering for modules.

Registration Matters

There are 3 parts to the registration process at Maynooth:

1. Online Student Pre-Registration
2. Online Module Selection and Registration
3. In-Person Registration Verification

1. Online Student Pre-Registration

You will receive an email from the Maynooth University Student Records and Registration Office to complete your online pre-registration. **Note:** This email will contain your Maynooth University student number and login details for your MU student account.

> **IMPORTANT NOTE:** If you are still waiting for a visa to be granted to you, please do not complete the online pre-registration form. You will be allowed to pre-register at a later date when your visa has been granted.

- **Full Year** and **Semester One** students will pre-register in **August**.

- **Semester Two** students will pre-register in **December**.

2. Online Module Selection and Registration

International Module Approval System (IMAS)

You will receive an email from the International Office to complete your online module selection. **Note:** This email will contain your IMAS-specific login details. Students will select modules through our International Module Approval System (IMAS). Our

> **IMPORTANT NOTES:**
>
> - Students will be required to upload their **transcript of records** to IMAS before being able to select their modules. Transcripts of Records **must be translated into English**. Unofficial transcripts are also accepted.
>
> - The **maximum amount** of credits **per semester** is **35 ECTS**; 37.5 ECTS if taking a First-Year module.
>
> - Students should familiarise themselves with their **home university requirements** before registering for modules.

<u>International Coordinators</u> in the Academic Departments will then approve/disapprove students for their modules.

- **Semester One** students will select their modules in **August**.

- **Semester Two** students will pre-register in **December**.

- **Full Year** students will select their **First Semester** and **Year-Long modules** in **August** and select their **Second Semester modules** in **December/January**.

Change of Module Form

There will be an add/drop period at the beginning of each semester:

Full Year and Semester One	6-week add/drop period at the beginning of the semester.
Semester Two	2-week add/drop period at the beginning of the semester.

To make changes to your module registration, you will need to complete the Student Records and Registration Office's Change of Module Form. **You will receive a link to this form when the add/drop period begins.**

If you cannot make your module selection through IMAS for whatever reason, you will also be able to register for your modules by completing the Change of Module Form.

Please note the steps in the **green box** on **page 16** to make changes to your module registration:

Step 1: Each additional module requires the permission from the International Coordinator, and you must email the relevant Coordinator to seek permission. Contact details for all International Coordinators can be found **here**. **Please attach your transcript in your email.**

Step 2: Once you receive an email response confirming approval, save proof of this (screenshot / save email).

Step 3: Complete the online Erasmus / Visiting International Students Change of Module Form on the Student Records Office website with proof of your module approval.

1. Please note you should use your Maynooth University account login details when completing this form.

2. Student Records and Registration Office staff will amend your record and inform you once this has been completed.

How to cancel a module from your registration:

- Email registration@mu.ie including your student number and the module you wish to cancel.

- Student Records and Registration Office staff will amend your record and inform you once this has been completed.

3. **In-Person Registration Verification**

You will be required to complete a short in-person registration verification process when you arrive at Maynooth. You will also receive your MU student card during this process. You will need to produce the following at your appointment:

- Your MU student number
- Your photo ID:
  - This can be a valid:
    - Passport
    - Driving Licence
    - National ID Card (for EU/EEA/Swiss citizens)

Student Services

Our friendly MU Student Services Team offer a wide-range of supports and services available to you while you are here at Maynooth. These include:

- Counselling – also offers wellbeing supports.

- Crèche

- Budgeting – budgeting advice.

- Healthy Campus

- **Maynooth Studentpad** – off-campus accommodation service.

- Pastoral Care Advisory

- Student Advisory

- **Student Helpdesk**

- **Student Support Hub**
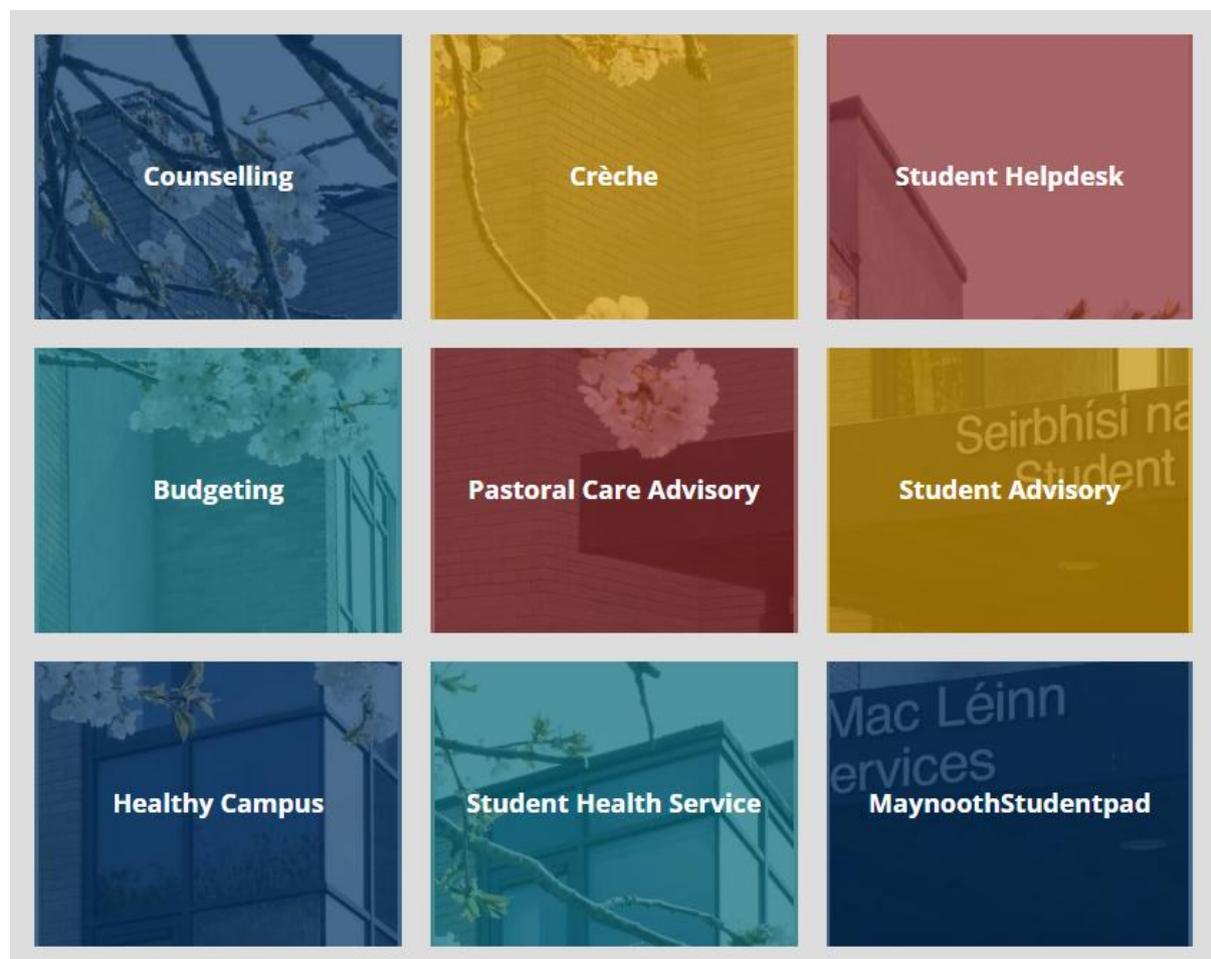
Students with Additional Needs

Students who require additional supports, such as students with disabilities, can register with the [Access Office](#) and avail of the [Maynooth Access Programme (MAP)](#). Some supports available through MAP include:

- [MAP Academic Advisors](#)

- [MILO (Maynooth University Inclusive Learning Online)](#)

- [Educational Technology](#)

- [Student Central](#)

- [Educational Support Workers](#)

- [Exam Accommodations](#)

Note: Students can only register with the Access Office after they have completed their student registration.

<u>Notes on Assistive Animals:</u>

Assistive animals are permitted to accompany a student with a disability anywhere on the University campus where it is safe for them to do so, and where the animal and handler meet the following requirements:

- animals must be licensed in accordance with legal requirements and must receive appropriate routine vaccinations;
- animals must be in good health;
- animals must be on a leash or appropriate restraint at all times;
- the handler must be in full control of the animal at all times; and
- the animal must be in use as a service animal to assist a person with a disability when in areas of the campus where animals are not otherwise allowed.

For an animal to be recognised as an assistive animal, it must be accredited by an organisation registered with either:

- Assistance Dogs International; or
- International Guide Dog Federation

The University does <u>not</u> permit students to have Emotional Support Animals / Comfort Animals on campus.

Emotional Support Animals:

<mark>**Emotional Support animals are <u>not</u> permitted on campus in any circumstance.**</mark> This is because there is no uniform training for emotional support animals. There is also no typical breed or animal type. This means in practice, there is no certainty about the animals' behaviour. Accredited assistance dogs and guide dogs undergo significant training, 18 months to 2 years and are very well supported by the training agency. They also undergo behaviour and public access tests.

For information on bringing an assistive animal into Ireland, please see here. For information on using public transport with an assistive animal in Ireland, please see here.

Wheelchair Accessibility:

Regarding wheelchair accessibility, the majority of buildings are accessible for students who require the use of a wheelchair. The only exception is a relatively small number of buildings on the older part of the campus. Students who use wheelchairs can also apply for suitable on-campus accommodation by applying on the Grounds of the Impact of a Disability. Students can also register with the Access Office for additional supports.

Public Transport:

For accessibility-related information on using public transport in Ireland, please see here.

Arrival & Orientation at Maynooth University

To help you best prepare for your arrival at Maynooth, you can find lots of really useful information on our website at the following link: Arriving at MU. Please remember that this is a live webpage and is frequently updated, so it is best to check back often for possible updates.

Upon arrival at Maynooth, you will be required to attend **mandatory Orientation sessions**. During these sessions you will:

- receive important information regarding the services and supports available to you as a Maynooth student as well as information about living in Ireland;

- go on a campus tour;

- attend a welcome reception.

To help you plan ahead, the indicative dates for the 25/26 academic year are listed below. Please be advised that these dates are **indicative only** and **may be subject to change**.

> **IMPORTANT NOTE: Full Year** and **Semester One** students who take modules from the **Froebel Department of Primary & Early Childhood Education** will begin their semester **TWO WEEKS IN ADVANCE** of the standard September start date.

FIRST SEMESTER (FALL TERM)

Monday, 1st September: *Start date for students taking Froebel modules*.

15th – 19th September	Orientation Week
22nd September	Lectures begin.
27th – 31st October	Study Week (no lectures)
19th December	Last day of First Semester lectures. Last day for Semester One students.
22nd December 2025 – 2nd January 2026	Christmas Break
5th – 8th January	Study Week (no lectures)
9th – 24th January	Exam period for Full Year students.
26th – 30th January	Inter-Semester Break. Orientation sessions for Second Semester students will take place during this week.

SECOND SEMESTER (SPRING TERM)

3rd February	Second Semester lectures begin.
16th – 20th March	Study Week (no lectures)
3rd April	Good Friday (no lectures)
6th – 10th April	Easter Break
8th May	Last day of lectures.
11th – 14th May	Study Week (no lectures)
15th – 30th May (approx.)	Exam period

Exams & Departing from Maynooth University

Exams:

There are three exam periods at Maynooth:

- **January/Winter Exam Period** – *end of First Semester*
- **May/Summer Exam Period** – *end of Second Semester*
- **August/Autumnal Supplemental (Re-sit) Exam Period** – *for students who wish to re-take exams from the previous two exam periods*.

> **IMPORTANT NOTES:**
>
> - **Students studying at Maynooth for Semester One only are not permitted to sit the January exams.** Semester One students will instead either take an alternative assignment or sit an exam before they leave in December. These arrangements will be discussed and agreed between the student and the lecturer/professor at the start of the semester.
>
> - **Erasmus/Visiting International students are not required to register for re-sit exams in August.** Instead they can submit an alternative assignment set by the relevant Academic Department. The mark from this assignment will be used as a supplemental mark. For more information on this, please refer to the guidelines issued by the Examinations and Assessment Office at the following link: VisitingInternationalStudentsProcedures_V6.pdf

- The January/Winter exam timetable is usually published in **November**.

- The May/Summer exam timetable is usually published in **April**.

- Students are expected to be available to attend all their exams. Please note that we also have exams on **Saturdays**.

- It is strongly advised that you do not make any travel arrangements before the publication of the exam timetable. Please note that exams can be cancelled and re-scheduled for the end of the exam period.

Release of Grades/Results:

Grades, once available, can be viewed on the StudentWeb. Please consult the yellow table below for approximate release times. **NOTE:** Students should be aware that the release of grades cannot be expedited.

First Semester Students	• Early February
Full Year Students	• Provisional First Semester Results: Late February • Finalised results: Late June
Second Semester Students	• Late June

Transcripts of Records:

Erasmus Students:

You can request your transcript of records from the Student Records and Registration Office by completing the online transcript request form. If you require your transcript to be sent directly to your home university, you can also indicate this on the request form. **Please do not contact the International Office to request your transcript.**

Non-EU exchange Students:

Your transcript will be sent directly to your home university.

Useful Links

Maynooth University - General

- Maynooth University
- About Us
- Campus Life
- Directory AZ – for all University Offices/Departments/Services, etc.

International Office

- International Office
- Arriving at MU
- Erasmus & Non-EU Exchange
- Incoming Exchange Factsheet 25/26
- Visiting Student Classes
- International Co-Ordinators

Student Records and Registration

- Student Records and Registration Office
- StudentWeb – student online pre-registration, amend personal details (contact details, emergency contact, home address, study address), view exam results.
- Academic Transcripts Letters and Forms
- Transcript Request Form
- Letter Request Form

Examinations and Assessment Office

- Examinations and Assessment Office
- Frequently Asked Questions
- University Examinations – Regulations & Procedures
- Academic Policies and Procedures – Information regarding re-sit examinations for Visiting International students can be found at this link, under the 'Examinations and Assessment' tab.

Student Services

- Student Services
- Counselling – also offers wellbeing supports.
- Crèche
- Budgeting – budgeting advice.
- Healthy Campus
- Maynooth Studentpad – off-campus accommodation service.

- Pastoral Care Advisory
- Student Advisory
- Student Helpdesk
- Student Support Hub

Access Office

- Access Office
- Maynooth Access Programme (MAP)
- MAP Academic Advisors
- MILO (Maynooth University Inclusive Learning Online)
- Educational Technology
- Student Central
- Educational Support Workers
- Exam Accommodations

Other Useful MU Links:

- Academic Advisory (Student Skills and Success)
- Academic Writing Support (Student Skills and Success)
- Careers and Employability Service
- IT Services
- Library
- Maths Support Centre
- Maynooth Student Union (MSU)
- Moodle
- MU Life Clubs & Societies

Social Media:

- Facebook: MaynoothUniversity International
- Instagram: @maynoothuni_international
- TikTok: @maynoothuniversityintl
- ESN (Erasmus Student Network) Instagram: @esn_maynooth
- Goin' App: *Link to the Goin' App will be shared with students in their acceptance letters.*

External Links:

- CitizensInformation.ie
- Cross-border prescriptions - CitizensInformation.ie
- gov.ie - Search for services or information (Government of Ireland website)
- HSE website - Health Service Executive - HSE.ie
- Immigration Service Delivery

- MyWelfare.ie
- Personal Public Service (PPS) Number
- Residential Tenancies Board – check if a landlord is on the register.
- revenue.ie
- Threshold – charity preventing homelessness/know your rights as a tenant/renter.

Contact Us

If you still have any questions after reading this handbook, please do not hesitate to reach out. Below is a list of useful contacts to help you through your exchange:

Office/Department/Service	Contact Details
International Office (your main point of contact!)	**Email: incoming.exchange@mu.ie**
Student Services	**Email: student.services@mu.ie** **Phone: +353 1 708 4729**
Student Helpdesk	**Email: studenthelp@mu.ie** **Phone: +353 1 474 7444** **Webchat: Student Helpdesk	Maynooth University**
Maynooth Studentpad (off-campus accommodation service)	**Email: maynoothstudentpad@mu.ie** **Phone: +353 1 708 4729**
Student Records and Registration Office	**Email: records.office@mu.ie** **Phone: +353 1 708 3813**
IT Services	**Email: servicedesk@mu.ie** **Phone: +353 1 708 3830** **Portal: Home / Maynooth University Support Portal**
Access Office	**Email: access.office@mu.ie** **Phone: +353 1 708 4600**